

FEES & CONDITIONS | 2024-2025

ATTENDANCE OPTION (07:30-18:30)	PRICE/MONTH x 12 months
A. 5 DAYS PER WEEK	CHF 2'760
B. 4 DAYS PER WEEK	CHF 2'420
C. 3 DAYS PER WEEK	CHF 1'965
D. 2 DAYS PER WEEK	CHF 1'315

Priority will be given to applicants requesting full-time places. Requests for less than 2 days attendance are not accepted.

RESERVATION FEE

PLACE RESERVATION FEE (includes adaptation period)	*CHF 600
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"This is a one-time fee (includes a non-refundable CHF200 administrative fee)

ADDITIONAL DAILY FEES (only for children already enrolled)

The following fee applies for additional full days, depending on availability:

FULL DAY	CHF 165
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GENERAL TERMS & CONDITIONS

Enrolment Contract

By signing the enrolment form, the parents (or legal guardians) confirm they have read the Nursery General Terms and Conditions and Rules and Regulations.

The offer of a place is based on the number of days the child will be present according to the chosen Attendance Option.

Payment of the enrolment fee confirms the parents' acceptance of the place, thus concluding an "Enrolment Contract" between the parents and the Nursery. This comes into effect from the starting date agreed at the time of enrolment and is generally valid for one year.

The cancellation of a new registration or change of arrival date less than 30 days before the planned start date results in the obligation to pay the first month's fees according to the chosen attendance option.

Parents shall immediately inform the nursery management of any changes to their family or child's situation (i.e. change of address, telephone number, e-mail contact).

Requests for changes to a child's attendance schedule must be submitted to the Nursery Director (creche@haut-lac.ch) with at least 30 days' notice. If accepted, the new contract will come into force on the first day of the following month.

FEES AND INVOICING

A place is generally offered for an initial period of 12 months.

Adjustment period: An adjustment period of up to two weeks is included in the place reservation fee. As soon as it ends, the chosen attendance option will start and be billed to the parents.

Fees: The relevant nursery attendance fees are indicated on the enrolment form. The fees are billed every month for 12 months, and include holiday periods when the nursery is closed as well as potential child absences. Invoices should be paid by the first day of the following month. Should a child start mid-month, invoicing will be pro-rata from the first day of attendance.

The Nursery Management reserves the right to modify the fees for the start of the next academic year (August) with advance notice (published no later than 31 March).

A 5% discount is granted on the fees of the second and subsequent child(ren) attending the nursery and/or Haut-Lac International School at the same time. This discount does not apply to the registration fee.

Late payment: A CHF50 surcharge will be levied should reminders need to be sent for outstanding invoices.

In the event of non-payment of issued invoices or failure by the parents/legal guardians to comply with these General Terms and Conditions, a warning will be issued by the Nursery Director to the parents concerned. If no change is observed, the Nursery Management reserves the right to terminate the contract with immediate effect.

CONTRACT TERMINATION OR AMENDMENT

The definitive departure of a child from the "Les Marronniers" nursery must be communicated by e-mail to creche@haut-lac.ch with at least three months' notice.

Should parents fail to respect the notice period, fees for the three months following receipt of the withdrawal decision are due in their entirety. This applies even if the child's departure is within the three months.

TAX INFORMATION

Parents may be able to claim a tax deduction for nursery fees depending on their canton of residence. Should you need a certificate confirming the amount deductible for your child(ren), please contact: billing@haut-lac.ch.